

### Common 1099-R Upload Errors

<b>Error Code:</b>	Invalid Format
<b>Solution:</b>	Review the 1099-R Specification to be certain the file is in adherence. Save the file with the lowercase extension .txt and attempt to upload again.
<b>Direction:</b>	You have received this error because your file is either a PDF or named with capital letters in the extension. (i.e. .TXT vs .txt)

<b>Error Code:</b>	Not Valid Record Length for IRS. 750 Characters Required
<b>Solution:</b>	Verify that all lines (records) in the file contain 750 characters each.
<b>Direction:</b>	You have received this error because: You have received this error because your file has less than 750 characters per line on at least one record. Please review this file to correct and resubmit through the W-2/1099 Upload feature on the Ohio Business Gateway.

<b>Error Code:</b>	Single Line File – Must Have Hard Returns After Each 750-Character Record.
<b>Solution:</b>	Insert hard returns after each 750-character Record.
<b>Direction:</b>	You have received this error because your file is missing the hard return after each 750-character record. Please insert hard returns after each 750-character record and resubmit through W-2/1099 Upload feature on the Ohio Business Gateway.

<b>Error Code:</b>	Invalid Format
<b>Solution:</b>	Review specs and format correctly
<b>Direction:</b>	You have received this error because your file has an invalid format. Please review specifications and format correctly and resubmit through the W-2 /1099 Upload feature on the Ohio Business Gateway.

<b>Error Code:</b>	Invalid File Type (Error message will display when upload is attempted)
<b>Solution:</b>	Review specs and format correctly (Cannot be PDF or Excel)
<b>Direction:</b>	You have received this error because your file is not in text (.txt) format. PDF and Excel files are not accepted. Please review specifications and format correctly and resubmit through the W-2/1099 Upload feature on the Ohio Business Gateway.

<b>Error Code:</b>	Last Record Not Valid For SSA. End of File (RF) Record Is Missing
<b>Solution:</b>	Insert the End of File (RF) record.
<b>Direction:</b>	You have received this error because your file is missing the End of file (RF) record. Please include the End of File (RF) record as the last line of your file and resubmit through the W-2 Upload feature on the Ohio Business Gateway.

A comprehensive list of error codes and formatting specifications can be found [here](#).