



Department of Taxation
 Sales and Use Tax Division
 P.O. Box 530
 Columbus, OH 43216-0530
 tax.ohio.gov

ST 915
 Rev. 12/06

Request for Sales Tax Release

NOTICE: This request cannot be processed until the business is sold, vendor's license cancelled and final return filed. If you hold a liquor permit, the permit must already be transferred. A separate release form must be submitted for each location. NOTE: A sales tax release is for the benefit of the purchaser only. The seller remains liable for any sales tax, additional charges, interest or penalty discovered subsequent to the issuance of a sales tax release certificate.

Taxpayer's name _____

Business address _____

Sales tax account number _____

FEIN and/or Social Security number _____

Type of business activity _____ Date business was sold _____

Successor's name _____

If vendor held liquor permit, supply name exactly as shown on permit _____

Liquor permit alpha number of seller's permit _____ Type of permit(s) _____

Date liquor permit transferred _____

Location of accounting records _____

Is this business currently or has it within the last five years been under an audit with the Department of Taxation? _____

If so, when and under what entity? _____

Name, address and telephone number of person to whom inquiries may be made _____

Name of person requesting release (must be vendor or agent) _____

Current address _____

*Signature _____

***NOTE: The taxpayer or the taxpayer's agent must sign this form. Tax information will not be discussed with and the certificate will not be mailed to anyone except the taxpayer unless an affidavit or power of attorney executed by the taxpayer authorizes this department to do so. Such an affidavit or power of attorney must accompany this request.**

Mail to:
Department of Taxation
Attn: Release Unit, P.O. Box 530
Columbus, Ohio 43216-0530
Or fax to:
(614) 466-4977

If you have questions call (888) 405-4039.