

**Please attach form FT HELP to the front of your FT 1120, FT 1120FI or 2009 and prior FT 1120S report and mail to the address indicated on the franchise tax report.**

|                  |                              |          |
|------------------|------------------------------|----------|
| Corporation name | Ohio franchise tax ID number | Tax year |
|------------------|------------------------------|----------|

## Special Handling Required – Form FT HELP

**Instructions:** To ensure that your records are updated with our records, please print this form on pink paper and attach it to the front of the franchise tax report (Ohio form FT 1120, FT 1120FI or FT 1120S) and check the appropriate item(s) below.

- 1. Combined report reflects an addition of member(s) not included in last year's combined report or deletion of member(s) previously included in last year's combined report (submit Ohio forms FT COM and FT OTAS).
- 2. Taxpayer is requesting deviation from statutory allocation and apportionment (attach letter of explanation).
- 3. This is an exit tax report. Taxpayer is dissolved or withdrawn from Ohio as of (date) \_\_\_\_\_ (provide legal documentation as proof). To legally dissolve or surrender an Ohio license/charter, please contact the Ohio Secretary of State's office at (614) 466-3910 or toll-free at 1-877-767-3453.
- 4. Taxpayer had its Ohio license/charter cancelled by the Ohio Secretary of State and requests information to reinstate.
- 5. Taxpayer had its S corporation election status revoked/terminated as of (date) \_\_\_\_\_ .
- 6. Taxpayer has more than one Ohio franchise tax ID number. List other Ohio franchise tax ID number(s).  
\_\_\_\_\_
- 7. Taxpayer has completed an IRS section 482 type study for taxable year \_\_\_\_\_ and will make the entire study available to the tax commissioner upon request.
- 8. Other (please attach a letter of explanation).

|  |                |
|--|----------------|
| Taxpayer's contact person (please print) | Date           |
| Telephone number                         | E-mail address |

## Purpose of Ohio Form FT HELP

This form (FT HELP) will tell us that the enclosed Ohio form FT 1120, FT 1120FI or 2009 and prior FT1120S requires "special handling" to ensure proper processing.

We have designated seven special handling circumstances. If your special circumstance is not represented by one of the boxes, check item #8 and attach a letter of explanation.

You can download Ohio form FT HELP from our Web site at **tax.ohio.gov**. You may also reproduce this form; however, **any reproduction must be on pink paper**.