



July 2009

To: Municipal Auditors, Finance Directors, or Treasurers, and Township Fiscal Officers

On an annual basis, we survey all localities in Ohio for tax data pertaining to municipal income, lodging and admissions. The reported revenues and tax rates are published and made available to the general public. This year, we've combined the reporting for all three taxes on the reverse side of this form. If your locality did not have any of these taxes in effect during calendar year 2008, please disregard this notice.

Municipal Income Tax: Under Revised Code Section 5747.50, by no later than the thirty-first day of August of each year, each municipal corporation is to certify to the tax commissioner the total amount of municipal income taxes collected by such municipal corporation during the preceding calendar year.

Please complete the certification by reporting the total gross municipal income tax collections and tax rate for calendar year 2008 if any of the following conditions apply for your municipality:

- If your municipality had an income tax in effect during calendar year 2008;
- If your municipality collected any income tax revenue in calendar year 2008 even if the tax was not in effect during 2008.

Lodging Tax: Please report gross revenues generated from a lodging tax levied by your jurisdiction. Indicate revenues prior to any distributions to other parties, notably a Convention and Visitors' Bureau. In addition, do not include any amounts distributed to your municipality or township from a county-imposed lodging tax.

Admissions Tax: Admissions tax is defined as a tax on entertainment or amusements. Typically, these taxes are imposed on a percentage of sales basis, although we have had reports of localities charging a flat rate for event ticket sales or on each amusement device/machine.

Please complete this request by **August 31, 2009**. If the data can be transferred electronically, please do so using the email address listed below. You may also fax the information.

The Ohio Department of Taxation, Tax Analysis Division
Rose M Hallam Vidmar
PO Box 530
Columbus, Ohio 43216-0530
rose_vidmar@tax.state.oh.us
614/466-0091 (office), 614/752-0700 (fax)

Thank you, in advance, for your cooperation.



July 2009

lg11/s4/s5cy08

Calendar Year 2008 Tax Certification

Name of Municipality: _____

or Name of Township: _____

County in which locality is primarily located: _____

For All Municipalities:

Check if tax was in effect during 2008	Type of Tax	Gross Revenue Produced (exact dollar figure, do not round)	Effective Tax Rate as of 12/31/08	If there was a tax rate change in 2008, what date did it become effective? (b)
	Municipal Income (a)	\$		
	Lodging	\$		
	Admissions	\$		

(a) If any revenue is generated from a Joint Economic Development District (JEDD) income tax levy, please exclude such revenue from the above table but indicate such amount in a footnote below.

(b) This should include newly enacted taxes.

For All Townships:

Check if tax was in effect during 2008	Type of Tax	Gross Revenue Produced (exact dollar figure, do not round)	Effective Tax Rate as of 12/31/08	If there was a tax rate change in 2008, what date did it become effective? (b)
	Lodging	\$		

Contact Information:

Name: _____ Date: _____

E-Mail Address: _____

Phone Number: _____ Fax Number: _____
 (include area code) (include area code)